

Office of the County Administrator
Historic Courthouse
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Watertown, New York 13601-2567
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Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator



Date: August 15, 2025

TO: Members of General Services Committee

FROM: Ryan Piche, County Administrator

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on ***Tuesday, August 19, 2025 at 6:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Highway Administration Ribbon Cutting – 4:30 p.m.
Bus Transportation Update – Volunteer Transportation Center

Resolutions:

1. Authorizing an Agreement with the New York Department of Transportation in Relation to Airport Equipment and Amending the 2025 County Budget and Capital Plan in Relation Thereto
2. Authorizing an Agreement with McFarland Johnson in Relation to Watertown International Airport Deicing Storage Tanks
3. Amending 2025 County Budget for the Airport Department Relative to General Ledger Coding Review and Miscellaneous Budget Adjustments
4. Amending the 2025 County Budget and Capital Plan in Relation to the Watertown International Airport Runway 28 Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR)
5. Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation, and McFarland Johnson for the Watertown International Airport Runway 25 Obstruction Removal Design and Amending the 2025 County Budget and Capital Plan
6. Authorizing an Agreement with Rifenburg Construction, Inc. for the Watertown International Airport Runway 10-28 Rehabilitation- Phase 1 and Amending the 2025 County Budget and Capital Plan in Relation Thereto

7. Authorizing Agreements with the Federal Aviation Administration, McFarland Johnson, and Rifenburg Construction Inc. for the Watertown International Airport Runway 10-28 Rehabilitation - Phase 2 Construction and Amending the 2025 County Budget and Capital Plan
8. Amending Agreements with Federal Aviation Administration and New York State Department of Transportation in Relation to Watertown International Airport Land Acquisition
9. Amending Agreements with Federal Aviation Administration and New York State Department of Transportation in Relation to Watertown International Airport Terminal Gateway Project
10. Authorizing an Agreement with Rochester Institution of Technology in Relation to the Gun Involved Violence Elimination (GIVE) Grant Award
11. Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award to the District Attorney's Office and Amending the 2025 Budget in Relation Thereto
12. Authorizing the Abandonment of Portion of the Right of Way on the Corner of State Route 26 and Bridge Street, Village of West Carthage, Town of Champion to GRJ95 Bridge 3 South Broad, LLC
13. Establishing a Time and Place for a Public Hearing on the 2025 Inclusions of Viable Agricultural Land in New York State Certified Agricultural Districts
14. Establishing a Time and Place for a Public Hearing on the Eight Year Review of the Southwest Agricultural District No. 3
15. Authorizing Agreement for Development and Submission of a Community Development Block Grant (CDBG) Application to the New York State Office for Community Renewal and the Development and Administration of Grant Program
16. Designating a Certifying Officer for the 2025 Community Development Block Grant Award
17. Appointing a Section 3 Coordinator for Jefferson County
18. Authorizing an Agreement for Services between the Jefferson County Stormwater Coalition and Jefferson County Soil and Water Conservation District
19. Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award to the Probation Department and Amending the 2025 County Budget in Relation Thereto

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jnl

c:	Airport	Fire & Emerg. Mgmt./E911	Sheriff
	Building & Grounds	Highway/Recycling & Waste Mgmt.	Weights & Measures
	District Attorney	Planning	County Attorney
	Dog Control	Probation	County Treasurer
		Public Defender	

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with the New York Department of Transportation in Relation to Airport Equipment and Amending the 2025 County Budget and Capital Plan in Relation Thereto

By Legislator: _____

Whereas, Jefferson County has received a grant from New York State Department of Transportation (NYSDOT) for procurement of a Fuel Truck and various Ground Service Equipment in the amount of \$642,042, and

Whereas, The Jefferson County local share of the equipment totals \$71,338, and

Whereas, The 2025 County Budget and Capital Plan must be amended to fund said equipment.

Now, Therefore Be It Resolved, That Jefferson County enter into agreements with the NYSDOT for said equipment, and be it further

Resolved, That the Chairman of the Board of Legislators, be and is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is amended as follows:

Decrease:

Expenditure		
20698900 02064	Property Acquisitions/Improvements	\$ 71,338

Increase:

Revenue		
20900600 93589	Airport State Aid – DOT	\$642,042

Expenditure		
20123000 02068	Ground Service Equipment	\$713,380

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with McFarland Johnson in Relation to Watertown International
Airport Deicing Storage Tanks

By Legislator: _____

Whereas, By Resolution No. 169 of 2019, The Board of Legislators accepted a grant from New York Department of Transportation (NYSDOT) for the acquisition of a deicing truck in the amount of \$602,905, and

Whereas, Jefferson County purchased the deicing truck for the cost of \$417,964, and

Whereas, Funds remain in the grant in the amount of \$184,941 and the NYSDOT has approved use of the funds for the procurement of deicing storage tanks, and

Whereas, The County's airport consultant on the project, McFarland Johnson, will assist in preparing bid documents, grant administration, equipment acceptance and inspection, at a cost not to exceed \$20,000, and

Whereas, Funds are available in the airport Snow Removal Equipment Capital Account 20561000 02086.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with McFarland Johnson for said project, and be it further

Resolved, That the Chairman of the Board of Legislators, be and is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2025 County Budget for the Airport Department Relative to General Ledger Coding Review
and Miscellaneous Budget Adjustments

By Legislator: _____

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices and the adopted Chart of Budgetary Accounts, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts, and

Whereas, Transfers are needed to cover anticipated expenses and to meet current airport business demands, and

Whereas, Funds are available within the Airport budget, and the Director of Aviation has requested transfers to pay for associated expenses.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease:

Expenditure		
01561000 01100	Personal Services	\$45,000
01561000 04119	Computer Software	27,540
01561000 04480	Airfield Pavement Marking	35,000

Increase:

Expenditure		
01561000 01300	Overtime	\$45,000
01561000 04214	Utilities	25,000
01561000 04416	Professional Fees	10,000
01561000 04120	Computer Subscriptions	27,540

Seconded by Legislator: _____

State of New York)

) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2025 County Budget and Capital Plan in Relation to the Watertown International
Airport Runway 28 Medium-Intensity Approach Lighting System with Runway Alignment
Indicator Lights (MALSR)

By Legislator: _____

Whereas, By Resolution No. 117 of 2020, The Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), and McFarland Johnson, Inc. for the design and bidding of the Runway 28 Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR), and

Whereas, By Resolution No. 272 of 2022, The Board of Legislators authorized the agreement with Baseline King Corporation in the amount of \$3,748,519.05 for the construction for the Project, and

Whereas, By Resolution No. 190 of 2023, The Board of Legislators authorized a change order with Baseline King Corporation, Inc. for said Project in the amount of \$54,166.56 and recognized related federal and state revenue, and

Whereas, By Resolution No. 311 of 2023, The Board of Legislators authorized a change order with Baseline King Corporation, Inc. for said Project in the amount of \$128,415.30 and recognized related federal and state revenue, and

Whereas, It is necessary to authorize a change order with Baseline King Corporation to reduce the contract by \$34,834.38 to reconcile the contract quantities with the actual quantities installed during construction, and

Whereas, A correction to the appropriated capital budget is required to account for the difference in anticipated Airport Improvement Program funds and those grant funds actually received.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said change order on behalf of the County, including any subsequent change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 94589

Federal Aid – Airport Capital Projects

\$2,615

Expenditure

20561000 02097

Airfield Lighting

\$2,615

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation, and McFarland Johnson for the Watertown International Airport Runway 25 Obstruction Removal Design and Amending the 2025 County Budget and Capital Plan

By Legislator: _____

Whereas, By Resolution No. 226 of 2024, the Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), Arnold K. Crump, Patrick K. Crump, Christine Spencer, Margaret Moore, Daniel, and Rebecca Crosby for the acquisition of land in the vicinity of Runway 25 at the Watertown International Airport, and

Whereas, The Watertown International Airport anticipates grant funding from the FAA in the amount of \$192,203 through the Airport Improvement Program (AIP) in Federal Fiscal Year 2025 for the Design of the Runway 25 Obstruction Removal, and

Whereas, The Watertown International Airport anticipates a NYSDOT grant in Federal Fiscal Year 2025 for an amount up to \$5,058, and

Whereas, The local share of FAA Airport Improvement Program funding is \$5,058, and

Whereas, It is necessary to authorize agreements with the County's selected consultant, McFarland Johnson, Inc., for completion of the design services in the amount of up to \$198,319, and

Whereas, The County is expected to incur up to \$4,000 in administrative, preliminary, and reimbursable agreement expenses in relation to the project, and

Whereas, An Environmental Assessment was prepared and approved by the FAA with the issuance of a Finding of No Significant Impact in accordance with the National Environmental Policy Act, and

Whereas, A Negative Declaration was issued as part of Resolution No. 65 of 2022 pursuant to 6 NYCRR 617.5.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA to accept said grant funds through AIP in the amount of \$192,203, NYSDOT to accept grant funds in an amount not to exceed \$5,058, and McFarland Johnson, Inc. in an amount not to exceed \$198,319 for design services, and be it further

Resolved, That Jefferson County, upon award of the FAA grant, enter into agreements with the FAA, NYSDOT, and McFarland Johnson, Inc. for said project and that the Chairman of the Board be and is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Director of Aviation and County

Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease

Expenditure		
20698900 02064	Property Acquisition/Improvements	\$ 5,058

Increase:

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$192,203
20900600 93589	Airport State Aid - DOT	5,058

Expenditure		
20561000 02072	Obstruction Removal	\$202,319

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with Rifenburg Construction, Inc. for the Watertown International
Airport Runway 10-28 Rehabilitation- Phase 1 and Amending the 2025 County Budget and
Capital Plan in Relation Thereto

By Legislator: _____

Whereas, By Resolution No. 110 of 2022, The Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), and McFarland Johnson, Inc. for the design and bidding of the Runway 10-28 Rehabilitation, and

Whereas, By Resolution No. 231 of 2024, The Board of Legislators authorized agreements with the FAA, NYSDOT, and provided SEQR Determination for the Project, and

Whereas, By Resolution No. 272 of 2024, The Board of Legislators authorized an agreement with Rifenburg Construction, Inc. in the amount of \$3,485,115 to complete the base bid for the Project, with the remaining segment to be completed at a later date, and

Whereas, It is necessary to authorize a change order (No. 1) with Rifenburg Construction, Inc. in an amount not to exceed \$16,609.58 for additional work related to the contractor haul route and credit for reuse of taxiway guidance sign foundations, and

Whereas, It is necessary to authorize a change order (No. 2) with Rifenburg Construction, Inc. in an amount not to exceed \$5,144.18 for additional work related to remobilization and drainage structure modifications, and

Whereas, The County is anticipating an increase in FAA and NYSDOT funding in the amounts of up to \$19,578.38 and \$1,087.69, respectively, with a required local share of \$1,087.69.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said change orders with Rifenburg Construction on behalf of the County in the combined amount of \$21,753.76, including any subsequent change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease:

Expenditure		
20698900 02064	Property Acquisition/Improvements	\$ 1,087.69

Increase:

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$19,578.38
20900600 93589	Airport State Aid - DOT	1,087.69
Expenditure		
205610000 02087	Runway 10-28	\$21,753.76

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements with the Federal Aviation Administration, McFarland Johnson, and Rifenburg Construction Inc. for the Watertown International Airport Runway 10-28 Rehabilitation - Phase 2 Construction and Amending the 2025 County Budget and Capital Plan

By Legislator: _____

Whereas, By Resolution No. 110 of 2022, the Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), and McFarland Johnson, Inc. for the design and bidding of the Runway 10-28 Rehabilitation Design, and

Whereas, By Resolution No. 272 of 2024, the Board of Legislators authorized the agreements with Rifenburg Construction, Inc. and McFarland Johnson, Inc. to complete the base bid for the project, with the remaining segment to be completed at a later date, and

Whereas, The Watertown International Airport anticipates grant funding from the FAA through the Airport Improvement Program (AIP) in Federal Fiscal Year 2025 for the Runway 10-28 Rehabilitation Phase II Construction in the amount of \$2,891,729, and

Whereas, The Watertown International Airport anticipates a NYSDOT grant in Federal Fiscal Year 2025 for an amount up to \$76,098, with a local share requirement of \$76,099 for the AIP, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, Inc., has completed a re-design process and coordinated the bidding for the remaining segment of the runway and recommends that the lowest responsible bidder, Rifenburg Construction Inc., be awarded the construction contract in the amount of \$2,683,115, and

Whereas, It is necessary to authorize agreements with Rifenburg Construction Inc. in an amount not to exceed \$2,683,115 for construction, with McFarland Johnson, Inc. for re-design and re-bidding services in the amount of up to \$30,007, and with McFarland Johnson, Inc. for construction administration and project construction representative services in the amount not to exceed \$320,804, and

Whereas, The County is expected to incur up to \$10,000 in administrative, preliminary, and reimbursable agreement expenses in relation to the project, and

Whereas, A Categorical Exclusion Determination was prepared and approved by the Federal Aviation Administration on July 20, 2022 in accordance with the National Environmental Protection Act, and a subsequent review was completed pursuant to 6 NYCRR Part 617 in relation to the State Environmental Quality Review Act (SEQR), and

Now, Therefore, Be It Resolved, That Pursuant to 6 NYCRR Part 617, Jefferson County has determined the proposed improvements are classified as a Type II action and no further action is required, and be it further

Resolved, That Jefferson County enter into agreements with the FAA to accept said grant funds

through AIP in the amount of \$2,891,729, NYSDOT to accept said grant funds in an amount not to exceed \$76,098, Rifenburg Construction Inc. in an amount not to exceed \$2,683,115 for the construction of the Phase 2, and with McFarland Johnson, Inc. in an amount not to exceed \$30,007 for re-design and bidding and in an amount not to exceed \$320,804 for construction administration and project representative services for said Project, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease

Expenditure		
20698900 02064	Property Acquisition/Improvements	\$ 76,099

Increase:

Revenue		
20900600 94589	Federal Aid – Airport Capital Project	\$2,891,729
20900600 93589	Airport State Aid – DOT	76,098

Expenditure		
20561000 02087	Runway 10-28	\$3,043,926

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Amending Agreements with Federal Aviation Administration and New York State Department
of Transportation in Relation to Watertown International Airport Land Acquisition

By Legislator: _____

Whereas, By Resolution No. 65 of 2022, the Board previously authorized agreements with the Federal Aviation Administration (FAA), New York Department of Transportation (NYSDOT), and McFarland Johnson, Inc. in relation to the Watertown International Airport Land Acquisition Services (Runways 7, 10, 25, and 28), and

Whereas, By Resolution No. 226 of 2024, the Board authorized agreements with Arnold K. Crump, Christine Spencer, Margaret Moore, Daniel and Rebecca Crosby, the Federal Aviation Administration, and the New York State Department of Transportation in Relation to Watertown International Airport Land Acquisition Services (Runways 7, 10, 25, and 28), and

Whereas, The FAA is now anticipated to provide grant funding in phases, with a Phase I grant anticipated in 2025 in the amount of \$1,156,253, and a NYSDOT matching grant in the amount of \$30,428, and

Now, Therefore, Be It Resolved, Jefferson County enter into an agreement with the FAA to accept said grant funds in the amount of \$1,156,253, and with NYSDOT to accept said grant funds in the amount of \$30,428, and be it further

Resolved, That Jefferson County enter into said agreements and that the Chairman of the Board of Legislators is hereby authorized to execute said agreements, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day
of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending Agreements with Federal Aviation Administration and New York State Department
of Transportation in Relation to Watertown International Airport Terminal Gateway Project

By Legislator: _____

Whereas, By Resolution No. 351 of 2022, The Board of Legislators previously authorized agreements with the Federal Aviation Administration (FAA), New York Department of Transportation (NYSDOT), and McFarland Johnson in relation to the Watertown International Airport Passenger Terminal Reconstruction and Expansion, State Environmental Quality Review Determination thereto, and amended the 2022 County Budget and Capital Plan in Relation thereto, and

Whereas, By Resolution No. 104 of 2025, the Board authorized an amendment to the 2025 County Budget and Capital Plan in Relation to the Watertown International Airport Terminal Gateway Project, and

Whereas, Additional federal funds through the FAA's Airport Infrastructure Grant (AIG) Program became available to support the Project, as well as an increase in the federal share on grants in Fiscal Year 2025, and

Whereas, Resolution No. 263 of 2023 anticipated a future grant from the FAA through the Airport Infrastructure Grant program in the amount of \$3,098,053 and a matching grant from NYSDOT in the amount of \$172,114, and

Whereas, The FAA is now anticipated to provide a grant in the amount of \$3,099,346, and with NYSDOT providing a matching grant in the amount of \$81,562.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA to accept said grant funds in the amount of \$3,099,346 and with NYSDOT to accept said grant funds in the amount of \$81,562, and be it further

Resolved, That Jefferson County enter into said agreements and that the Chairman of the Board is hereby authorized to execute said agreements, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Decrease:

Revenue

20900600 93589

Airport State Aid – DOT

\$90,552

Expenditure

20561000 02088 Airport Terminal \$89,259

Increase:

Revenue
20900600 94589 Federal Aid – Airport Capital Projects \$ 1,293

and be it further

Resolved, That the six-year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with Rochester Institution of Technology in Relation to the Gun
Involved Violence Elimination (GIVE) Grant Award

By Legislator: _____

Whereas, By Resolution No. 315 of 2024, the Board of Legislators recognized New York State
Division of Criminal Justice Services Gun Involved Violent Elimination (GIVE) Grant Award,
and

Whereas, Said grant includes GIVE data coordination and analysis for the jurisdiction, and

Whereas, The District Attorney has recommended contracting with Rochester Institute of
Technology (RIT), which handles such services through their Sponsored Research Services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with RIT for the
above referenced services for the period of July 1, 2025 through June 30, 2026 in the amount of
\$106,443, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said
agreement on behalf of the County, subject to approval by the County Attorney as to form and
content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby
certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting
of said Board on the _____ day of _____, 20____ and that the same is a true and correct
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of
_____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award to the District Attorney's Office and Amending the 2025 Budget in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County District Attorney's Office has been awarded a New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant in the amount of \$10,000, and

Whereas, The STRIVE initiative provides for preventative and enforcement strategies to focus efforts on the reduction of Intimate Partner and Domestic Violence utilizing evidence-based practices, and

Whereas, Said grant will be used to offset expenditures for mandatory training for Assistant District Attorneys specifically related to implementing the grant and the chosen initiatives for this County.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the STRIVE Grant, within available appropriations, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01116500 93389	State Aid- Other Public Safety	\$10,000

Expenditure		
01116500 04313	Travel	\$10,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing the Abandonment of Portion of the Right of Way on the Corner of State Route 26 and Bridge Street, Village of West Carthage, Town of Champion to GRJ95 Bridge 3 South Broad, LLC

By Legislator: _____

Whereas, GRJ 95 Bridge 3 South Broad, LLC, property owner adjacent to the Right of Way on the corner of State Route 26 and Bridge Street, Village of West Carthage, Town of Champion has expressed an interest in acquiring a portion of the Right of Way abutting the LLC's property, and

Whereas, The Right of Way was initially created in 1932 for the expansion of State Route 26 and is currently used for maintenance and line-of-sight purposes, and

Whereas, After evaluation of the location, the County Highway Superintendent has determined that the portion requested is unnecessary for current County Highway purposes, and

Whereas, Pursuant to Highway Law §118-a, the Board of Legislators may, upon recommendation of the County Highway Superintendent, abandon sections or parts of highway property to the abutting owner when such property is of no further use for highway purposes.

Now, Therefore, Be It Resolved, That pursuant to section 118-a of the Highway Law, a portion of the Right of Way on the corner of State Route 26 and Bridge Street, Village of West Carthage, Town of Champion, said parcel identified on the maps in the County Highway Department and described in the attached description and incorporated as part of this resolution by reference, is declared unnecessary for highway purposes, and be it further

Resolved, That the above referenced parcel shall be sold to GRJ 95 Bridge 3 South Broad, LLC, abutting property owner, for the sum of one dollar (\$1.00) and the Chairman of the Board is hereby authorized and directed to execute a quit claim deed and other documents necessary to convey said parcel subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

ALL THAT CERTAIN PIECE OR PARCEL OF LAND situate in the Village of West Carthage, Town of Champion, County of Jefferson, and State of New York, intending to describe a portion of a 0.21± acre parcel of land reputedly appropriated from Atlantic Refining Co. for highway purposes, shown on "Map No. 12, Highway No. 5332, Jefferson County", prepared by R. F. Hall, District Engineer for District 7, dated February 24, 1932, said parcel being bounded and described as follows:

Beginning at a 1/2" rebar found in the presumed southeast margin of Bridge Street at its intersection with the northeast bounds of the 0.21± acre parcel;

Thence along the bounds of said parcel the following two (2) courses and distances;

- 1) S. 39 deg. 21min. 22 sec. E., a distance of 86.89' to a point;
- 2) S. 29 deg. 22 min. 51sec. W., a distance of 94.74' to a 1/2" rebar found in the presumed northeast highway margin of New York State Route 26;

Thence N. 03 deg. 17 min. 41sec. W., passing through the 0.21± acre parcel a distance of 149.99' to the point of beginning, containing 0.09 acres of land.

Subject to any private or municipal rights pertaining to utilities crossing the described premises.

Subject to any other rights, restrictions and reservations of record.

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Establishing a Time and Place for a Public Hearing on the 2025 Inclusions of Viable Agricultural Land in New York State Certified Agricultural Districts

By Legislator: _____

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires that Counties establish an annual thirty-day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, The Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty Day Period, June 1 through June 30, for landowners to submit proposals to include viable agricultural land within an existing agricultural district before the district's established review period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the requests for inclusion were referred to the Agricultural and Farmland Protection Board for review and recommendation, and

Whereas, The recommendation of the Agricultural and Farmland Protection Board concerning the inclusion proposals has been submitted to the Clerk of the Board.

Now, Therefore, Be It Resolved, That a Public Hearing be conducted by the Board of Legislators concerning the inclusion of viable agricultural land in certified Agricultural Districts before the Districts' established review periods, to be held in the Jefferson County Board of Legislators' Chambers, 2nd floor, Historic Courthouse, 195 Arsenal Street, Watertown, New York, on Tuesday, October 7th, 2025, at 6:00 p.m., and be it further

Resolved, That a notice of such public hearing shall be given in accordance with law.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Establishing a Time and Place for a Public Hearing on the Eight Year Review of the Southwest
Agricultural District No. 3

By Legislator: _____

Whereas, Jefferson County has been officially notified by the New York State Department of
Agriculture and Markets to commence the Eight Year Review of the Southwest Agricultural District
No. 3, and

Whereas, In accordance with Section 303 of Article 25AA of the New York State Agriculture and
Markets Law this action was referred to the Jefferson County Agriculture and Farmland Protection
Board for review and recommendation, and

Whereas, District No. 3 encompasses land within the townships of the Towns of Ellisburg,
Henderson, Hounsfield, the Villages of Adams, Ellisburg, Mannsville, and Sackets Harbor, and
portions of the Towns of Adams, Lorraine, and Watertown, and

Whereas, There have been requests to add 459.15 acres and no requests to remove land, and

Whereas, The Agriculture and Farmland Protection Board has submitted a recommendation to
modify and continue the Southwest District to the Board.

Now, Therefore, Be It Resolved, That a public hearing will be conducted by the Board of Legislators
concerning the Eight Year Review of the Southwest Agricultural District No. 3 and any modifications
thereof to be held in the Jefferson County Board of Legislator's Chambers, 2nd floor, Historic
Courthouse, at 195 Arsenal Street, Watertown, New York on Tuesday, October 7th, 2025, after the
2025 Individual Inclusion public hearing at 6:00 p.m. and be it further

Resolved, that a notice of such public hearing shall be given in accordance with law.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby
certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting
of said Board on the _____ day of _____, 20____ and that the same is a true and correct
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of
_____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement for Development and Submission of a Community Development
Block Grant (CDBG) Application to the New York State Office for Community Renewal
and the Development and Administration of Grant Program

By Legislator: _____

Whereas, Jefferson County remains committed to pursuing affordable housing resources to assist low to moderate income County residents to improve the quality of the County's housing stock, and

Whereas, Jefferson County intends to apply for 2025 Federal Community Development Block Grant (CDBG) funds from the New York State Office for Community Renewal (OCR), and

Whereas, New York State OCR has released the 2025 Notice of Funding Assistance with applications due September 19, and

Whereas, The County issued a Request For Proposals (RFP) for the three-year period 2025 to 2027 to identify qualified community development firms that could assist with grant preparation, program development, and program implementation for CDBG Housing assistance initiatives, and

Whereas, Through the professional services assistance of Avalon Associates, the County has received seventeen CDBG awards since 2007 totaling \$11.8 million which have been used for housing rehabilitation programs to benefit income eligible homeowners throughout Jefferson County, and

Whereas, Through the RFP process, Avalon Associates was identified as a firm with the required credentials, expertise, and experience to assist the County in developing a 2025 CDBG housing application for a sum of \$7,500, and

Whereas, Avalon Associates has also proposed, upon a CDBG grant award, to develop the housing program and assist in grant administration for a lump sum of \$15,000, provide program delivery services for \$2,250 per housing unit, and fixed general and grant administration services fees as authorized by the grant program, all of which are eligible grant expenses.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Avalon Associates as described for the terms above for 2025 CDBG Housing Grant assistance, and be it further

Resolved, That the Chair of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Designating a Certifying Officer for the 2025 Community Development Block Grant Award

By Legislator: _____

Whereas, Jefferson County will apply for a grant from the New York State Office of Community Renewal (OCR) through its 2025 Community Development Block Grant program to fund a housing rehabilitation program to benefit eligible homeowners throughout the County, and

Whereas, In accordance with the National Environmental Policy Act of 1969 and the related authorities listed at 24 CFR Part 58, the County is required to conduct an environmental review before grant award funds are released, and

Whereas, The New York State OCR, as the agency responsible for administering United States Department of Housing and Urban Development (HUD) funding in New York State, requires that local communities administering programs with that funding must designate a Certifying Officer with authority to monitor compliance with the environmental review process.

Now, Therefore, Be It Resolved, That Samuel C. Wilson, Community Development Coordinator, is hereby appointed as Certifying Officer for Jefferson County with authority to monitor compliance with 24 CFR Part 58 of the federal regulations for the 2025 grant, and be it further

Resolved, That any issues or complaints related to this compliance shall be reported to the County Administrator, who shall determine what action is required under the regulations.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appointing a Section 3 Coordinator for Jefferson County

By Legislator: _____

Whereas, Jefferson County has been awarded grant monies from the New York State Office of Community Renewal (OCR) through its Community Development Block Grant (CDBG) program to fund an owner-occupied housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County and a mobile home replacement program for low to moderate income eligible residents, and

Whereas, The Board of Legislators has agreed to comply with all state and federal regulations that are applicable to that funding, and

Whereas, Section 3 of the Housing and Community Development Act of 1992, as amended, requires that recipients of United States Department of Housing and Urban Development (HUD) funding ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state and local laws and regulations, be directed to lower income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to lower income persons, and

Whereas, The New York State OCR, as the agency responsible for administering HUD funding in New York State, requires that local communities administering programs with HUD funding must designate a local Section 3 Coordinator with authority to monitor compliance with the HUD regulations.

Now, Therefore, Be It Resolved, That Samuel C. Wilson, Community Development Coordinator in the Jefferson County Department of Planning, is hereby appointed as Section 3 Coordinator for Jefferson County with authority to monitor compliance with the regulations at 24 CFR Part 135 of the federal regulations, and be it further

Resolved, That all issues or complaints shall be reported to the County Administrator, who will determine what action is required under the regulations.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing an Agreement for Services between the Jefferson County Stormwater Coalition
and Jefferson County Soil and Water Conservation District

By Legislator: _____

Whereas, The United States Bureau of the Census has designated an area of Jefferson County as an “Urbanized Area” in excess of 50,000 residents based on the 2010 Census population data, and

Whereas, The U.S. Environmental Protection Agency requires that municipalities which operate a Municipal Separate Storm Sewer System (MS4) within said area are required to obtain a permit through the New York State Department of Environmental Conservation (DEC), to discharge stormwater, for the purpose of reducing pollution, and

Whereas, The Towns of LeRay, Rutland and Watertown, the Villages of Black River, Brownville, Carthage and West Carthage, City of Watertown and Jefferson County have formed the Jefferson County Stormwater Coalition to combine their resources for the purpose of developing and implementing plans, and

Whereas, By Resolution No. 217 of 2014, The Board of Legislators authorized an agreement with said Coalition, subsequently re-authorized by Resolution Nos. 259 of 2017 and 62 of 2024, and

Whereas, The Jefferson County Soil and Water Conservation District acts as staff consultants to said coalition and have provided an Agreement for Services that describes the Scope of Services, Term of Contract, Compensation, and Termination Provisions between the Jefferson County Soil and Water Conservation District and the Jefferson County Stormwater Coalition.

Now, Therefore, Be It Resolved, That Jefferson County, as part of the Coalition, enter into an agreement with Jefferson County Soil and Water Conservation District as described in the Agreement of Services for the period of January 1, 2025 through December 31, 2026, and be it further

Resolved, That the Chair of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide
Targeted Reductions in Intimate Partner Violence (STRIVE) Grant Award to the Probation
Department and Amending the 2025 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County Probation Department has been awarded a New York State Division of Criminal Justice Services Statewide Targeted Reductions in Intimate Partner Violence (STRIVE) Grant (C485158) in the amount of \$211,348, and

Whereas, The STRIVE initiative provides for preventative and enforcement strategies to focus efforts on deterrence through community outreach, resource alignment, and specialized training, and

Whereas, Said grant will be used to partially offset salary and fringe benefits of existing positions.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further,

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award for the term of March 1, 2025 through March 31, 2026 on behalf of Jefferson County, subject to the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with New York State Division of Criminal Justice Services relative to the STRIVE Grant, within appropriated funds, per Purchasing Policy 4.01 – Policy, Control and Quotations, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue

01314000 93389	State Aid- Other Public Safety	\$ 32,462
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Expenditure

01314000 01300	Overtime	\$ 13,496
01314000 04419	Electronic Home Detention	13,166
01314000 04613	Training	5,300
01314000 04585	Materials for Offender	500

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
